

Brunswick SCC Meeting Minutes
September 11, 2023, 6pm

Attendees: Chandra Garich, Lisa Burke, Christina Prybylski, Sarah Haidey, Jenny Mason, Erinn Stoll, Melissa McFarlane, Jodi Allen Corbett

Chair: Christina Prybylski

Secretary: Sarah Haidey (Interim)

Meeting commenced at 6:01pm

1. Admin Report - Chandra Gerich

- 235 students (19 new not incl pre-k and kindergarten)
- Gave staff update (3 new EA's, waiting on hires for 2 pre-k EA's, caretaker, lunch supervisors)
- Strategic Plan update
 - i. 5 areas as a school but 3 areas (learning experiences, growth & achievement, wellbeing) SCC will have some ownership in some areas alongside school.
 - ii. **Action: Chandra** will post in SCC Edsby group the chart for review and feedback. **Action: All SCC** please review, comment suggestions and will organize later.

2. Financial update - Erinn Stoll

- Nesd put some funds into our account early. **Action: Erinn** will look into what this amount is from.
- \$10.95 monthly service fee on scotia bank account. **Action: Erinn** will look into other local bank fees to find lower fees.
- Shared current account balance
- Expense Forms – want these completed when remitting expenses along with receipts. Ask Erinn if you need one throughout the year.

3. New Business:

- Communication – enhanced communications having a sub committee to work with school to streamline awareness of important dates/info
 - i. Method suggestions: email, facebook page, Edsby, monthly calendar with important dates.
 - ii. Edsby awareness to parents to change notification settings and for school to look into teacher's settings for marks notifications
 - iii. Reviewed the Edsby SCC group for broadcasting and how it works, SCC communication rep/secretary will work with Chandra to use this. We don't want replies just an awareness. Also consider the privacy to not see all members/parents names.
 - iv. Suggestion that SCC communication rep/committee has info nights to have edsby in alignment with building bridges, other events, etc.
 - v. SCC quarterly letter/updates – email/edsby/calendars – discuss further at AGM and future meetings.
 - vi. Idea to have an SCC QR Code (business card size) – discuss further at AGM and future meetings once communication rep is formed.

- Brunswick School Community Picnic
 - i. School is short supervisions currently looking to hire more. For the picnic will have 2 inside, 2 outside.
 - ii. Lunch for everyone this day will be at 12:15-1:00 on Monday September 25. Will be outside. Weather permitting will be inside. Bring your own lunch.
 - iii. **Action:** Sarah will create a poster and send to Chandra.
 - iv. **Action:** School will broadcast out.

- SCC nominations
 - i. Kerilee stepped down from Secretary.
 - ii. Up for Election nominations – Chair, secretary, 1 member at large
 - iii. SCC - 5 electing voting members (chair, v. chair, secretary, treasurer, members at large) can have up to 9 if approved.
 - iv. **Action:** recommendation to **all SCC** to review the constitution – protocol of nominations.
 - v. AGM Date October 3 @ 6:00pm
 - 1. Erinn motioned to hire babysitter during meeting time. Lisa seconded motion. Motion approved.
 - 2. Parents can contact school if need babysitting. SCC will hire babysitter during meeting.
 - 3. Will set meeting dates for the year at AGM. Bring your schedules and dates prepared so this can be done efficiently.

- Tabled remaining agenda items for next meeting.
 - Cultural night
 - House Leagues
 - Gr 6. Bus Patrol & Lunch buddies
 - Varying meeting times, conference calls
 - Coffee time

Next meeting: October 3 following AGM at 6:00pm

Meeting Adjourned at 7:44pm