

**Brunswick SCC Minutes**  
**May 7, 2024, 5:15pm**

Attendees: Christina, Virginia, Laurel, Lisa, Chandra, Erinn, Melissa, Jodi

Call to order: 5:20pm

Approve Agenda - motion to approve as amended - Carried

Approve minutes from March 6, 2024 meeting - Carried

1. Old Business
  - a. Constitution Review
    - i. New info from division for updates - tentatively on agenda for Board Meeting
    - ii. No substantial changes necessary
      1. Could change - can send updates "15 days prior to a meeting of the Board" rather than June meeting
      2. Clarification - Special Meetings 3.6 - change to "additional meeting" shall be called if required.
    - iii. Approve Constitution as amended M/S/C = L. Burke / E. Stoll / Carried
  - b. Quarterly Newsletter
    - i. Add AGM info - LK & Chandra to put article together - vote, nominations open, nomination forms.
    - ii. Add anything with volunteer needs - track and field?
2. Finance Report - No change
  - a. Action item: Chandra to clarify account designations
3. Fundraising Report  
Attached
4. Communications Report
  - a. Newsletter will be created when we have dates for AGM, etc.
5. Admin Report
  - a. General Information Update:
    - i. Brunswick Shared Leadership: all teachers have leadership in some area of our work (Assessment, Math, Parent Engagement, Literacy, School Culture, Self-Regulation, Cultural Responsive Practices)
    - ii. New EA's are participating in PART training (Professional Assault Response Training)
    - iii. Teachers PD: IT Summit, Literacy Webinars, Assessment PD, Math Thinking Classrooms
    - iv. Staffing numbers are determined though no assignments are set. (Discussed providing classroom staff notice for 2024/2025 year) Rikki will be returning at the end of January, Tracie Klenk is retiring, everyone else is staying put
    - v. No changes in EA's
  - b. Priority Action Plan Update:
    - i. Physical Education Outcomes-they are related to skills, not specific sports or events; opportunities for a community physical literacy day with more outcomes being met across K-6
    - ii. Educational Trips-division directed that they are to be equitable, spread throughout the year and to be outcome based (we will be evaluating the criteria of our current trips)
    - iii. Assessment update-Melissa

- c. Possible SCC Action Items:
  - i. Website update: Meeting dates, member profiles, newsletters?
  - ii. Community evenings-what are we hoping to plan for the next school year?
  - iii. Welcome Back-parent engagement opportunity
- 6. New Business
  - a. Monthly agenda planning
    - i. **Number of meetings**
      - 1. **General discussion**
    - ii. **monthly topic**
      - 1. **ACTION ITEM: Plan Calendar of events. How to incorporate into school community**
    - iii. **Elected members who can't make meetings**
      - 1. If elected member can't make it, phone in or video chat?
      - 2. Expectation of head phones and privacy for confidentiality of students
      - 3. Preference is in person, attend online should only be an exception
  - b. Track and Field - in June, no date yet.
  - c. Volunteer appreciation - Table to next meeting
  - d. AGM update
    - i. How does new constitution affect AGM, and how does potential STF sanctions affect it
    - ii. If sanctions, must be during working hours of teachers/administration.
      - 1. Tentatively set a date for the AGM for 5:15 4 weeks after BofEd meeting = June 11 for 2024.
    - iii. Regular scc meeting still on June 4th.
    - iv. Refer to page 25 of SCC handbook for election rules
    - v. Need to send info to parents, regarding roles of each officer and members at large. > newsletter
  - e. Year End
    - i. School wide
    - ii. Sept. meeting date
      - 1. A lot of other community meetings happen on Tuesdays. Can we have some on different days of the week and different times. Well in advance announced and set.
        - a. To be determined at AGM.

Meeting Adjourned: 8:31pm

Next Meeting: June 4, 2024

## **Fundraising Report – May 7, 2024**

We have \$27,175.84 in our account.

Chandra and Lisa are working with NESD trying to get them to allow us to use 1 stop Playgrounds for our swing and surfacing. Hopefully will have a decision within a couple weeks. If we are unable, our committee may be forced to only buy the swing and not have the accessible rubber.

Cheesecake fundraiser went REALLY well. We made about \$1800! They are to be here after the long weekend. We are looking for someone to meet the lady in Regina to bring back to Melfort. We will set a time and communicate with families when they must come pick up!

Pizza Days – May 22/23. Venice House is sponsoring.

June Healthy Hunger - TBD